

*Rowland Unified School District
1830 S. Nogales Street, Rowland Heights, CA 91748*

**UNADOPTED MINUTES OF
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING**

WEDNESDAY, SEPTEMBER 12, 2007

PRELIMINARY SECTION

CALL TO ORDER

The regular meeting of the Citizens' Bond Oversight Committee was called to order at 7:00 p.m. by presiding Chairperson, Mr. Gilbert Moreno, Committee Vice Chairperson, at the offices of the Rowland Unified School District, The Board Room, located at 1830 S. Nogales Street, Rowland Heights, CA 91748.

ROLL CALL

MEMBERS PRESENT

Dr. Nimesh Ladhawala, Committee Chairperson
(arrived @ 7:20 p.m.)
Mr. Gilbert Moreno, Committee Vice Chairperson
Mr. Gilbert Acevez
Ms. Tiffany Chou
Mrs. Kathi Delegal
Mr. Theodore Ebenkamp

MEMBERS ABSENT

Mr. Siong Yap

STAFF MEMBERS PRESENT

Dr. Robert D. Wertz, Assistant Superintendent -
Administrative Services Division
Mr. Fred Diamond, Director - Building Services
Mrs. Nonette Martin, Director - Fiscal Services
Mrs. Janice Wooden, Controller

STAFF MEMBERS ABSENT

Dr. Maria G. Ott, Superintendent of Schools
Mrs. Cheryl Wambolt, Director - Purchasing Services

PRELIMINARY SECTION

(Continued)

FLAG SALUTE - Led by Mr. Moreno.

ACTION SECTION

I. APPROVAL OF MINUTES

MSC-(5-0) Mr. Moreno Mr. Acevez

To approve the Minutes of the regular Citizens' Bond Oversight Committee meeting of June 27, 2007.

(Ref. I)

II. FINANCIAL REPORT

Mrs. Martin presented the 2006-07 year-end financial report. An estimated expenditure budget for 2007-08 was also reviewed.

(Ref. II)

III. PROJECT STATUS REPORTS.

Mr. Diamond presented the project status report, and responded to various questions from the Committee.

(Ref. III)

IV. BID STATUS OF VARIOUS PROJECTS

In Mrs. Wambolt's absence, Dr. Wertz reviewed the status of the Wonder of Reading project at Rowland Elementary School.

(Ref. IV)

ACTION SECTION
(Continued)

(Ref. I)

V. UPDATE ON PROGRAM MANAGEMENT SERVICES

Dr. Wertz reviewed the process used to select the program management firm. He identified the successful firm as *Erickson-Hall*, headquarters in Escondido, California.

VI. STAFF/COMMITTEE OTHER

A. Annual Report Performance and Financial Audit:

Dr. Wertz informed the Committee that the audit firm was working on the annual reports, and would complete their work in December.

B. Presentation to Board of Education on December 11, 2007:

The timing of the Committee's report to the community was discussed. The presentation is tentatively set for January 2008.

C. September Meeting "Walk-About":

Members of the Committee met at 5:00 p.m. on September 12, 2007 to visit the project sites.

D. Membership:

Dr. Wertz indicated that the term for those members serving one (1) year – Mr. Acevez, Ms. Chou, and Mr. Yap – was coming to an end; and that they would need to re-apply for a full two (2)-year term.

E. Reports:

Mr. Ebenkamp requested Uniform Resource Locators (URLs) of sample performance, audits, and community reports.

F. Publications:

Dr. Wertz distributed copies of a modernization publication produced by the District's Public Relations Department.

CONFERENCE SECTION

VII. ADJOURNMENT

MSC-(U)

Dr. Ladhawala

Mrs. Delegal

To adjourn the meeting at 8:15 p.m.

Approved _____
Date

Dr. Robert D. Wertz, Assistant Superintendent
and Acting Secretary to the Citizens' Bond
Oversight Committee

RDW:LC/yap
December 10, 2007